

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
February 23, 2026

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Holtrey.

Mr. Gabbard opened the meeting and led in the Pledge of Allegiance.

Mr. Gabbard recognized Major Arrasmith from the Greater Warren County Drug Task Force. Major Arrasmith presented the Board with a 2025 Annual Report and provided information on the recent year's activities. Major Arrasmith provided additional information from Board questions. Mr. Gabbard presented Major Arrasmith with a check for the Township's portion of the Drug Task Force's budget. Major Arrasmith thanked the Board for the check and the Board thanked Major Arrasmith for helping protect the Township.

Mr. Gabbard then recognized Dan Deters from Energy Alliances to give a presentation on the upcoming Electric Aggregation contract that expires in May. Mr. Deters noted that inflationary pressure on prices will be reflected in the next contract with a projected ceiling of approximately 10.2 cents per kilowatt hour for both AES and Duke. Mr. Deters also provided information on the township-owned buildings contracts for gas and electricity. Mr. Deters noted the challenges associated with bringing new data centers online using grid power that causes increased price pressure on consumer electricity.

Mr. Gabbard asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Gabbard called for public comments. Mr. Gabbard noted that Mr. Driskoll "Pete" Gibbs, 7328 larkspur Court was coming forward for comment. Mr. Gabbard asked Mr. Gibbs to confirm that the Board had offered Mr. Gibbs a potential solution for his stormwater complaint. Mr. Gibbs denied that any solution to his problem had been offered. Mr. Gibbs stated that Mr. Chuck Petty (now retired Warren County Engineer's employee) had told him to contact Mr. Muterspaw for a potential solution. Mr. Muterspaw advised Mr. Gibbs that he was incorrect in his assertion. Mr. Gibbs then issued several statements that attempted to involve Mr. Palmer, Planning and Zoning Director, and Mr. Pacheco, Law Director, in the discussion. Mr. Gibbs then stated that he had talked with the Mayor of Springboro about his stormwater complaint. Mr. Gabbard advised Mr. Gibbs that the Mayor of Springboro had nothing to do with Mr. Gibbs' complaint. Mr. Gabbard stated that the Township had offered Mr. Gibbs a potential solution to the problem and Mr. Gibbs had rejected it. Mr. Gabbard also noted that stormwater complaints are handled at the county level with the Township having no authority to handle Mr. Gibbs' complaint. Mr. Gabbard offered to make an appointment with Mr. Gibbs and the Warren County Engineer, Mr. Kurt Weber. Mr. Gabbard advised he would discuss the information with County Engineer Weber to help facilitate the discussion.

Mr. Carolus, Fiscal Officer, advised that he had made an error on the Parks Department's budget and that a small supplemental appropriation would be needed to fix the error. Mr. Carolus also advised that a supplemental appropriation would be forthcoming on road projects.

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
February 23, 2026

Mr. Gabbard read Resolution 5653 – A Resolution to set reasonable time limits for public comments during public meetings of the Board of Clearcreek Township Trustees, dispensing with the second reading, and declaring an emergency. The emergency is the need to enact this meeting procedure at the earliest time permitted by law. Mr. Clark, Township Administrator, noted that the period in the legislation will limit comments to three minutes with the ability of the Chairperson to waive the three-minute provision at their discretion. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5654 – A Resolution to update and amend the Clearcreek Township Public Records and Document Management Policies and dispense with the second reading. Mr. Clark noted the changes being proposed deal with police video (bodycam) copying services offered as public records. The State of Ohio allows townships to charge for the copies under specific circumstances. Mr. Clark noted that some video requests would not be charged, including requests by the victims of crime. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Gabbard read amended Resolution 5655 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to authorize and to approve immediate payment for the obligation below at the earliest time permitted by law. The item under consideration is to authorize the pledge of \$25,000 towards the Warren County Criminal Suppression Headquarters to house the Greater Warren County Drug Task Force from the Township's share of the OneOhio Settlement Funds ("Opioid Settlement" – 2921). Mr. Clark gave background information on the construction. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5656 – A Resolution accepting public streets for maintenance in the Villages of Winding Creek, The Boulevard at Winding Creek, Sections 8, 8a, 9, and 9a subdivision, Clearcreek Township, Warren County, Ohio, and dispensing with the second reading. The addition of 1.02 miles of roadway brings the total mileage being maintained by the Township to 99.3 miles. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Agenbroad, Fire Chief, asked the Board to accept the retirement resignation of Annette Davis as a Fire District Office Manager, effective May 9, 2026, with the thanks and gratitude of a grateful township for her 10 years of dedicated service. Mr. Gabbard asked for a motion to accept the retirement resignation. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
February 23, 2026

Chief Agenbroad asked the Board to approve the Clearcreek Township Paramedic School Reimbursement Program Policy as drafted. Chief Agenbroad explained this is a recruitment and retention tool to help attain Paramedic certification for Fire District personnel wishing to advance their skills. Mr. Gabbard asked for a motion to accept this recommendation. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Chief Agenbroad asked the Board to accept a generous donation of \$300 from Don and Linda Thompson to benefit the Fire District. Mr. Gabbard asked for a motion to accept the generous donation. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Chief Agenbroad then asked the Board for authorization for issuing an RFQ for the interior remodel of Fire Station 21 to begin the competitive bidding process required by the Revised Code. Chief Agenbroad explained that the money was in the current budget for several fire stations being remodeled, and that while much work could be done internally, Station 21 needed more extensive remodeling. Mr. Gabbard asked for a motion to proceed with the RFQ. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard then noted that an additional resolution had been added to the agenda to allow the Police Department to dispose of firearms either owned by the department, surrendered, or confiscated and released by the appropriate court jurisdiction. Mr. Gabbard read Resolution 5657 – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property, dispensing with the second reading, and declaring an emergency. The emergency was needed in order to dispose of the weapons at the earliest time permitted by law. Mr. Terrill, Police Chief, explained the nature of the sale and noted that the sale of the guns to Vance’s Law Enforcement Police Supply would net the Township a \$5,620 credit toward future purchases. Mr. Gabbard asked if the gun’s serial numbers had been run to ensure the firearms weren’t in any law enforcement database. Chief Terrill advised the firearm serial numbers had been researched. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Gabbard asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – February 9, 2026, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Reclassify Police Clerk, Beth Jones, from probationary, fulltime to permanent, fulltime status effective March 4, 2026.

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
February 23, 2026

- 4 Reclassify Firefighter/Paramedic Dylan Stickney from probationary, fulltime to permanent, fulltime status effective February 20, 2026, and adjust his rate of pay to \$32.47 per hour as required by the collective bargaining agreement.
- 5 Appoint the representatives and alternates to Warren County Regional Planning Commission as listed in a letter dated February 19 to the Trustees for a term of April 1, 2026, to March 31, 2027.
- 6 Appoint the following citizens to the Clearcreek Township Zoning Commission with terms as listed:
 - a. Stacey Tipler, Full Member, term to expire March 31, 2031.
 - b. Louis Laquaglia, Alternate Member, term to expire March 31, 2028.

Mr. Holtrey seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

At 9:44 a.m., Mr. Gabbard asked for a motion to enter Executive Session pursuant to Ohio Revised Code 121.22(G)(3), to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

At 9:52 a.m. the Board returned from Executive Session and immediately resumed the Regular Session.

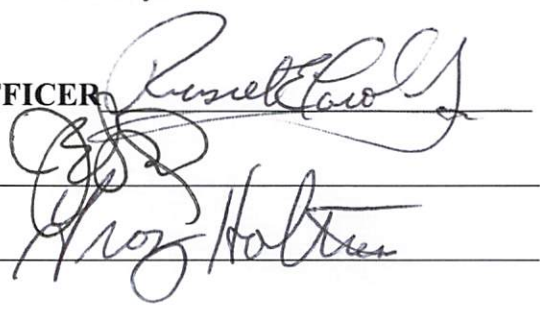
With no further business, Mr. Gabbard asked for a motion to adjourn the Regular Meeting at 9:52 p.m. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

FISCAL OFFICER _____

TRUSTEE _____

TRUSTEE _____

TRUSTEE _____

Handwritten signatures in black ink. The first signature is for the Fiscal Officer, followed by three signatures for Trustees. Each signature is written over a horizontal line.